



2017 Private Rental Agreement

Name of Renter: _____ Contact # _____

Community Membership #: _____

Current community members will receive \$5.00 off per hour when showing their card

Address: _____

City: _____

Postal Code: _____

Date Requested: _____

| Choose Time: | Rental Options |
|------------------|--|
| 9:30 to 10:30am | <input type="checkbox"/> Sat / Sun (1 hr rental) |
| 9:00 to 10:30am | <input type="checkbox"/> Sat / Sun (1.5 hr rental) |
| 10:00am - 12:00 | <input type="checkbox"/> Fri. (2 hour rental) |
| 10:30am to 12:30 | <input type="checkbox"/> Sat / Sun (2 hr rental) |
| 9:30am to 12:30 | <input type="checkbox"/> Sat / Sun (3 hr rental) |
| 9:00am to 12:30 | <input type="checkbox"/> Sat / Sun (3.5 hr rental) |
| 8:00 to 9:00pm | <input type="checkbox"/> weekday/weekend (1 hr rental) |
| 8:00 to 10:00pm | <input type="checkbox"/> weekday/weekend (2 hour rental) |

| # of People | Rates |
|--------------------|--------------------------|
| 1 to 50 | \$85.00 per hour _____ |
| 51 to 100 | \$130.00 per hour _____ |
| 101 to 150 | \$170.00 per hour _____ |
| 151 - 200 | \$210.00 per hour _____ |
| 201 - 265 | \$250.00 per hour _____ |
| Sat/Sun split 1-35 | \$160.00 flat rate _____ |
| Use of BBQ | \$10.00 _____ |

Total Paid: \$

GST is Included # 107481772RT0002

- *12:30 to 3:30pm *Sat / Sun - Private use 12:30 - 1:00pm, then shared with public 1:00 - 3:30pm.
- *Guests must all arrive by 12:50 or face a wait time if there is a public swim lineup.
- *This is a split rental. BBQ is not available. **Entry for 1 - 35 people only.**

Paid By: Cash Debit Visa M/C

Transaction # _____

Rental and Cancellation Policies:

1. **Payment in full must be received at time of booking. Rate includes both swimmers and spectators of all ages.**
2. A full refund minus a \$30.00 admin fee will be given if a rental is cancelled in writing at the pool (signature placed below) at least 10 days in advance. Refunds will be made by HOP cheque only and will be mailed to the renter and address listed above. No cash refunds will be given through the pool office. Refunds **will not** be issued for no shows, poor weather, rain or cooler temperatures, or cancellation of less than 10 days notice. Cancellations **will not** be accepted over the phone.
3. A full refund will be given if HOP has to close due to mechanical difficulties or unsafe weather (lightning). If a rental has started, but must be stopped due to unsafe weather, the renter may choose to receive a refund for the portion of rental unused or book the remaining time for another available date.
4. If the number of guests expected to arrive exceeds the number of guests indicated above, the renter must contact the pool 24 hours in advance so that we may staff accordingly. Renter will be required to pay the fees for the larger group at the start of the rental.
5. All rentals will start at the time booked above. If patrons are late arriving, the rental will still end at the originally booked time.
6. Patrons are asked to wait to one side of the foyer, or outside the main front doors until staff are ready to receive them for rental start.
7. Food & other items for your rental may be carried through change rooms at the start of the rental. Patrons or items may not go through the staff office.
8. Renter is expected to pick-up and place all garbage and recyclables from rental in the bins provided. Balloons or glass containers are not permitted at the pool.
9. All patrons going to the pool deck are required to remove outside footwear at the entrance to the change rooms and place on racks provided.
10. Patrons with open sores, infectious illness or disease are not permitted in the pool. Patrons must shower before entering the water.
11. Nearing the end of your rental, pool staff will give patrons a 30, and 10 minute warning to rental end. Patrons are asked to exit the water, pool deck area, change rooms and premises promptly as there will be another rental group or patrons coming in. Private rentals DO NOT include admission to public swim unless *stated*. If patrons would like to arrive early or return later for public swim, a public swim drop in fee must be paid.
12. Outside pool toys and snorkels will be allowed at lifeguard discretion. All other regular pool rules will apply for private rentals.
13. Smoking and alcohol is strictly prohibited. We reserve the right to require any patron to vacate the facility for abusive or inappropriate behavior, language or dress. No refunds will be provided. Renters are responsible for any malicious damage or breakage of equipment at replacement cost.
14. All tots under 3 years are required to wear plastic pants over their swim diapers. Reusable "Gabbys" are available for purchase at the pool.
15. Children under age 7, regardless of swimming ability must be within arms reach of a responsible person age 14+ when in main or wading pool.
16. Lifeguards enforce rules & regulations and respond to aquatic emergencies, but parents are ultimately responsible for the behavior and safety of their children.

The rentor or user agrees to indemnify and hold harmless the Highwood Outdoor Pool, the Highwood Community Association, its appointed and elected officials, and employees while acting within the scope of their duties as such, from and against all claims, demands, loss, liability of any kind and character, including costs of defense arising out of or in any way connected with the renter, a third party or user's use of the facilities or property specified in this agreement.

I am aware and will advise them that by inviting guests to participate in the activity of my private rental I will be exposing them to the following inherent risks, including but not limited to: Theft, vandalism, damage or loss of personal property; any manner of harm, injury, illness, death or property damage suffered by or resulting from use, misuse, non-use and failure of equipment. Any manner of harm, injury, illness, death or property damage suffered by or resulting from:

Falls in dressing room, or on pool deck especially while entering or exiting the pool or wading pool areas or water; sudden immersion, making contact with the pool structure, pool deck/and or other participants, visible or non-visible, drowning or body entrapment in/under equipment, skimmers or flotation devices supplied by Highwood Outdoor Pool or other participants in the facility.

I have explained the risks associated with this private rental activity to my invited guests and we /they understand the risks.

I, _____ have read, understood, agree, and will follow the policies listed above.

Print Name: _____ Date: _____, 2017

Office Use Only:

In the event of cancellation, renter / user must sign here: _____ Date: _____, 2017

Staff member accepting cancellation: _____